

NOTICE OF MEETING

Overview and Scrutiny Commission

Thursday 1 May 2014, 7.30 pm

Council Chamber, Fourth Floor, Easthampstead House, Bracknell

To: OVERVIEW AND SCRUTINY COMMISSION

Councillor Leake (Chairman), Councillor Angell (Vice-Chairman), Councillors Baily, Mrs Birch, Ms Brown, Finnie, Gbadebo, Harrison, Heydon, Mrs McCracken, McLean, Sargeant and Virgo

Church Representative Members (Voting in respect of education matters only)

Rev N Parish and One Vacancy

Parent Governor Representative Members (Voting in respect of education matters only)

Mr R Briscoe and One Vacancy

cc: Substitute Members of the Commission

Councillors Allen, Kensall, Ms Miller, Mrs Pile, Mrs Temperton and Worrall

ALISON SANDERS
Director of Corporate Services

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Published: 17 April 2014



Overview and Scrutiny Commission
Thursday 1 May 2014, 7.30 pm
Council Chamber, Fourth Floor, Easthampstead House,
Bracknell

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Note: There will be a private pre-meeting for members of the Commission at 6.45pm in the Function Room, Easthampstead House

AGENDA

Page No

1. **Apologies for Absence/Substitute Members**

To receive apologies for absence and to note the attendance of any substitute members.

2. **Minutes and Matters Arising**

To approve as a correct record the minutes of the meetings of the Overview and Scrutiny Commission held on 17 and 20 March 2014.

1 - 8

3. **Declarations of Interest and Party Whip**

Members are requested to declare any disclosable pecuniary or affected interest, including the existence and nature of the Party Whip, in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest or an affected interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

4. **Urgent Items of Business**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. **Public Participation**

To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.

Crime and Disorder Committee

6. Community Safety

Meeting as the Crime and Disorder Committee, to discuss with representatives of Thames Valley Police and Council representatives of the Community Safety Partnership: 9 - 22

- 1 The performance of the Community Safety Partnership in 2013-14
- 2 The Community Safety Plan for 2014-15
- 3 How the Probation Service contributes to meeting the objectives of the Community Safety Partnership.

Holding the Executive to Account

7. Executive Forward Plan

Forthcoming items on the Executive Forward Plan of a corporate nature are attached for consideration. 23 - 36

Overview and Policy Development

8. Appointment of Parent Governor Representative

To appoint Mrs Linda Wellsted to the Children, Young People & Learning Overview and Scrutiny Panel, as a Parent Governor representative. 37 - 40

9. Work Programme and Panel Activity Update

To note the progress against the Overview and Scrutiny work programme for 2013-14 and the reports from Overview and Scrutiny Panel Chairmen on each Panel's progress against the work programme. 41 - 48

The next planned meeting of the Overview and Scrutiny Commission will be the Annual meeting on 14 May 2014.

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**OVERVIEW AND SCRUTINY COMMISSION
17 MARCH 2014
7.30 - 9.50 PM**

Present:

Councillors Leake (Chairman), Angell (Vice-Chairman), Baily, Mrs Birch, Ms Brown, Gbadebo, Harrison, Heydon, McLean and Virgo

Executive Members:

Councillor Turrell

Also Present:

Councillors Mrs Hayes and Ms Wilson

Apologies for absence were received from:

Councillors Finnie and Mrs McCracken
Reverend Canon Parish, Church of England (Oxford Diocese)

In Attendance:

Richard Beaumont, Head of Overview & Scrutiny
Bev Hindle, Chief Officer: Planning & Transport
Neil Mathews, Transport Development Manager

56. Declarations of Interest and Party Whip

Councillor McLean informed the Commission that he lived near the Shoulder of Mutton Junction and had obtained advice from the Borough Solicitor on the matter. Councillor McLean assured the Commission that this did not constitute an affected interest.

Councillor Leake informed the Commission that he had been one of the three Members who had triggered the Call-In and he had therefore decided to ask the Vice-Chairman to chair the meeting.

COUNCILLOR ANGELL, VICE CHAIRMAN, IN THE CHAIR

57. Public Participation

There were no submissions from members of the public in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.

58. Call In Of Executive Decision - Introduction of no right turn restriction - Beehive Road/B3408, London Road, Binfield (Shoulder of Mutton - Junction Improvement))

The Commission received a report setting out the reasons for Calling In the Executive Member decision, made on 4 March 2014, to approve the introduction of a no right turn restriction at the Beehive Road/B3408 London Road (Shoulder of Mutton) junction.

Councillor Leake informed the Commission that a correction had been made to paragraphs 1 and 2.3 of the Assistant Chief Executive's report and that the word Member should be inserted after the word Executive in both paragraphs.

Councillors Harrison, Leake and McLean set out their reasons for requesting the Call-In, including what they regarded to be selective information from officers, the impact of the changes on hundreds of people, residents south of the London Road being cut off from the rest of the village, concern at the capacity of road junctions, the case for the decision not being proven, additional congestion and pollution and what they saw to be flaws in the consultation. They also felt that the congestion problem arose more from the traffic lights at the junction with John Nike Way.

The three councillors also set out the outcome that they sought to achieve including: reconsideration of the decision based on better information and the use of technical options short of closing the right turn.

Officers informed the Commission that the B3408 was a key strategic transport corridor to and from Bracknell Town Centre forming part of the Bracknell northern distributor route. The recommendation had been made following extensive professional observations of the traffic movement along London Road between the Popeswood Roundabout Junction and the Coppid Beech Roundabout Junction combined with a series of exercises using Department of Transport approved methodology for modelling a variety of traffic scenarios between now and 2026 when the regeneration of Bracknell Town Centre and the proposed Amen Corner developments (amongst others) were expected to be completed. Modelling work had demonstrated that traffic flow along the London Road would be significantly improved if the right hand turn out of Beehive Lane was no longer possible, and this was the only option which would meet the current and anticipated demands on the junction which was currently 'saturated' at peak times. Carrying out the junction work would also enable the Council to replace the existing traffic signal infrastructure along the length of the road, which had reached the end of its design life, with modern technology that would enable a more efficient and 'managed' corridor. Overall, the capacity improvement would maximise the throughput of vehicles across the series of junctions along the B3408 corridor enabling a smoother flow of traffic and improved air quality.

Officers informed the Commission that the John Nike Way junction had spare capacity and was not adding to the congestion problem at the Shoulder of Mutton junction, but that the current uncoordinated approach sometimes created conflict. Modelling work had ascertained that the road networks that drivers would be diverted on to, if they were unable to turn right out of Beehive Lane, would be able to cope with the additional traffic as the junctions had sufficient capacity. Equally, no safety concerns were identified. The improvements to the Shoulder of Mutton junction had been approved as part of the Council's 2013/14 Integrated Transport Capital Programme.

In July 2013, Binfield Parish Council and ward members were consulted informally on the proposals and in October 2013 a formal consultation process was carried out. During the formal consultation letters outlining the proposals were hand delivered to approximately 640 properties in the Amen Corner Estate and approximately 40 properties in close proximity to the junction. Public notices were also displayed in the area for the required statutory notice period. In response, 62 individual written objections and a petition (with 43 unique signatures) were received. The Council had provided additional information requested by Binfield Parish Council during the

informal consultation stages however no objection had been received from the Parish Council during the formal consultation.

In recommending closure of the right turn, it had been recognised that this would add a maximum of one mile to some residents' vehicular journeys to Binfield village (on outbound journeys only), and this distance decreased to nil detriment at the junction of Tippetts Mead. This was not considered a substantial impact on community cohesion.

Officers informed the Commission that industry standard methodology had been used to measure and forecast traffic flows, such that the data in the Executive report was sound.

Officers explained that the environmental impact of stationary and slow moving traffic was greater than the environmental impact of some residents having a longer vehicular journey arising from the right turning being stopped.

Officers described how the Executive member decision had been consistent with the Council's Local Transport Plan policies and objectives and supportive of the Council's Medium Term Objective MTO1.

In response to Members' questions and comments the following points were made:

- Replacing the junction with either a roundabout or a cross roads junction would be both costly and impractical in terms of the land footprint required which would necessitate the removal of a number of dwellings and the Travel Lodge Hotel. In addition neither alternative would be a practical solution in the long term with the predicted increase in east-west traffic flow
- Removal of the bus gate at the southern end of Beehive Road would create a direct through route to and from the neighbouring industrial estates. Moving the bus gate to the northern end of Beehive Road would have a disproportionate impact on all residents in the road restricting any turning into London Road whilst not delivering any greater improvements in capacity
- Phasing of 'inter-green' stages of the traffic lights was calculated in accordance with strict Department of Transport guidelines to ensure sufficient time between phases such that the possibility of collisions between opposing traffic flows was negligible. Opportunities to create further efficiency were not available
- It would not be possible to improve the capacity of the junction simply by changing the phasing of the lights, or applying greater technology, whilst the junction remained in its current form
- Observations of the traffic flow along the B3408 have found that the majority of queuing took place at the Shoulder of Mutton Junction
- The right turn out of Beehive Road was currently controlled by demand led traffic lights
- The current traffic flows had been measured accurately. The error rate in forecasts of traffic demand was negligible, less than 1%. Forecasts to 2026 were derived from the Borough Strategic Transport Model which was validated in accordance with Department of Transport guidance. It was possible that further improvement plans might need to be made after that date
- A time limited no right turn would be complex/prohibitive at a signal controlled junction and not recommended on safety grounds
- The Council's consultation methodology had been used. People had been engaged and account taken of their views. The vast majority of those consulted had not responded. It was unusual for positive responses to be

received to statutory Traffic Order Regulation consultations where the public were invited to raise objections to proposals. As such, no responses of support had been received

- Other prospective options, such as making London Road one-way, would have a disproportionate impact. Officers had sought to avoid local impact as far as possible

It was acknowledged by the Executive Member for Planning and Transport that the decision was not one that had been taken lightly and that during the decision making process a large number of questions had been asked of officers. Councillor Turrell said the decision had been consistent with the Local Transport plan and the need to develop the local economy. There was already a problem with congestion at the junction, which was set to get worse.

RESOLVED that the Overview and Scrutiny Commission has the following concerns with the decision of the Executive Member for Planning and Transport, concerning the introduction of no right turn restriction - Beehive Road/B3408, London Road, Binfield (Shoulder of Mutton - Junction Improvement), and refers the decision to Council. The concerns are:

- i. There has been no adequate, relevant and realistic rationale given for the proposal.
- ii. The consultation that has been carried out has been inadequate on the basis that whatever the alleged rationale is for the proposal, there has been no adequate public consultation on the relevance of the rationale in respect of the reasons for the proposal.
- iii. The proposal is destructive and divisive to the life of the village and prevents residents using village amenities.
- iv. The proposal deals only with the alleged peak hour problems which in themselves are caused by factors not related to the junction.
- v. The data is flawed.
- vi. Proper and adequate consideration has not been given to the views of the Parish Council or residents.
- vii. The proposal will increase local environmental pollution and local traffic movements and is therefore contrary to the Council's own environmental policies.

The Overview and Scrutiny Commission asks Council to recommend to the Executive Member that he should reverse the decision, and make a fresh decision, following a 12 month trial period, based on a more careful study of the junction, after putting in a 'yellow box' on the junction, and restoring the original time phasing on the traffic lights at the junction together with sensor led detectors controlling the Beehive Road and St Marks Road exit points onto the junction.'

CHAIRMAN

**OVERVIEW AND SCRUTINY COMMISSION
20 MARCH 2014
7.30 - 9.00 PM**



Present:

Councillors Leake (Chairman), Angell (Vice-Chairman), Mrs Birch, Ms Brown, Finnie, Gbadebo, Harrison, Heydon, Mrs McCracken, McLean and Sargeant
Rev N Parish, Church of England (Oxford Diocese)
Mr R Briscoe, Parent Governor Representative

Executive Members:

Councillors Brunel-Walker

Apologies for absence were received from:

Councillors Baily and Virgo

In Attendance:

Richard Beaumont, Head of Overview & Scrutiny
Victor Nicholls, Assistant Chief Executive
Alison Sanders, Director of Corporate Services
David Cook, Chairman, Economic and Skills Development Partnership

59. Minutes and Matters Arising

RESOLVED that the minutes of the Overview and Scrutiny Commission held on 30 January 2014 be approved as a correct record and signed by the Chairman.

There were no matters arising.

60. Declarations of Interest and Party Whip

Councillor Mrs Birch declared an interest as the spouse of the Executive Member for Adult Social Care, Health and Housing.

Councillor Mrs McCracken declared an interest as the spouse of the Executive Member for Culture, Corporate Services and Public Protection.

61. Urgent Items of Business

There were no urgent items of business.

62. Public Participation

There were no representations submitted under the public participation scheme.

63. Economic and Skills Development

David Cook, Chairman, presented a report setting out the work of the Economic and Skills Development Partnership since the Partnership's last update to the

Commission in March 2013. The report included updates on key actions, an overview of its current priorities, a summary of future plans and a summary of key performance data relating to the local economy.

It was noted that the Partnership was business led with representation from 3M, Waitrose, Bracknell Chamber of Commerce and the Transport Research Laboratory on its membership. It was reported that the Partnership had made considerable progress over the past year. Of the Group's 46 agreed actions, 35 were either complete or on track however due to resource issues some of the outstanding actions had been reshaped or postponed until such time as resources were available for example the roll out of a marketing plan intended to raise awareness of Bracknell Forest as a place to do business had been delayed. The business community was aware of Bracknell Forest and wanted to engage more with the Council.

Key priority areas for the Partnership were;

- Business retention
- Engagement with businesses
- Attracting new businesses to the area
- Supporting small businesses, Small and Medium Sized Enterprises (SMEs) and entrepreneurs
- Encouraging people to recognise that supporting businesses was everyone's job

Arising from the Commission's questions and comments the following points were noted:

- Recruitment for a new Economic Development Team was taking place and it was hoped that once the Team was in post work would progress
- The Government definition of 'Superfast' Broadband speeds specified speeds of 24 megabytes however this was significantly lower than the general public's expectation of speeds in excess of 100 megabytes
- The Thames Valley Local Enterprise Partnership, which had received increased funding, looked at the economics of the Berkshire Thames Valley region as a whole while the Partnership focused on Bracknell Forest. The two organisations worked together to encourage business growth, investment and economic development in the region
- The proposed development of a co-ordinated impartial centre for careers advice would take the form of a 'one-stop' shop in the town centre with advisors from a range of organisations including NACRO, Advizor, Job Centre Plus and Bracknell and Wokingham College
- Encouraging South West Trains and Network Rail to install reliable wi-fi on their trains would help those using the service
- Provision of free wi-fi internet access in the regenerated Bracknell town centre would be a key piece of work to encourage people to Bracknell
- There needed to be greater focus on the STEM subjects, Science, Maths, Technology and Engineering in educational settings
- Softer skills for example team working, project working and communications skills were considered by employers to be as important as formal qualifications
- A Sub-group of the Partnership had been exploring the subject of apprenticeships and were trying to ascertain what business requirements were
- A key aspect of the City Deal project would be the creation of 1,500 work experience placements and 300 new apprenticeships across Berkshire

- The Borough had received a low ranking for the numbers of residents who were classified as being part of the economically active workforce. It was agreed that would be investigated and further information sent to members
- The cost base related to the overall cost of a business locating itself in an area
- The Local Futures rankings where positive for Bracknell Forest in many ways
- Whilst Bracknell Forest had a high level of corporate space it had low levels of availability and range of industrial and commercial space and this impacted in the Borough's ranking for its infrastructure
- Members thanked the Partnership for the work that it and the Thames Valley LEP were doing to improve journey times by rail to London Waterloo
- Crossrail would be a challenge to maintaining Bracknell's position in terms of train access to central London
- Members observed that Bracknell was less congested than Reading and encouraged officers to develop schemes to assist the movement of people around the Borough for example by using cycle ways

The Commission thanked David Cook and the Assistant Chief Executive for their update.

64. Appointment of Children's Social Care Representative

The Commission received a report seeking approval to co-opt a Children's Social Care representative on to the Children, Young People and Learning Overview and Scrutiny Panel.

In 2010, it was decided that it would be appropriate for the externally drawn membership of the Panel to reflect the scope of the Panel's work and it was agreed that the Panel's membership would include a children's social care representative. The previous co-optee had resigned on 6 September 2013. Following a subsequent recruitment exercise one nomination had been received and the Commission were invited to consider her nomination to the vacancy.

RESOLVED that the Overview and Scrutiny Commission co-opt Catherine Barrett as a non-voting co-optee member on the Children, Young People and Learning Overview and Scrutiny panel, for a period expiring on 31 May 2015.

65. Executive Forward Plan

The Commission received, and noted, a report summarising the Executive Key and Non-Key decisions relating to corporate issues.

66. Quarterly Service Reports 2013/14

The Commission noted the latest trends, priorities and pressures in terms of departmental performance as reported in the Quarterly Service Reports for the third quarter of 2013/14 (October to December) relating to the Chief Executive's Office and the Corporate Services Department.

67. Corporate Performance Overview Report 2013/14

The Commission considered the Corporate Performance Overview Report detailing Council performance during the third quarter of the 2013/14 financial year (October to December 2013). Arising from Member's questions and comments the following points were noted:

- Bracknell Forest Voluntary Action had completed their reorganisation and it was considered that the level of risk attributed to a potential failure of the voluntary sector umbrella was now reduced
- The Local Government Association Equality Framework Peer Review was a four yearly review that examined and measured how well the Council met the standards contained within the Equalities Framework. It was an important review process that informed key inspections in other areas of the Council's work. Once the review had been completed an action plan would be developed to address any concerns identified. It was agreed that the Review Report would be circulated when it was available
- The figures for Indicator L035: Income from Leisure Facilities were cumulative figures
- The issues raised by Children, Young People and Learning staff in their exit interviews would be followed up , and more information would be provided to members on the level of staff turnover

68. Work Programme and Panel Activity Update

The Commission received a report providing an update on the Overview and Scrutiny Work Programme for 2013-14 and Panel activity, with particular reference to the Working Groups of the Overview and Scrutiny Commission.

It was noted that the work stream activity of all Panels was on track. It was expected that the Commission Working Group reviewing the Re-Localisation of Business Rates would hold their first meeting in May 2014.

The Commission noted the report.

69. 2013/14 Overview and Scrutiny Annual Report

The Commission was informed that the first draft of the 2013/14 Overview and Scrutiny Annual Report had been circulated to Commission Members for comments prior to consultation with the Corporate Management Team and the Executive. It was due to be submitted to the Full Council meeting on 30 April 2014.

CHAIRMAN

**OVERVIEW AND SCRUTINY COMMISSION (CRIME AND DISORDER COMMITTEE)
1 MAY 2014**

**COMMUNITY SAFETY
Assistant Chief Executive**

1 PURPOSE OF REPORT

1.1 Meeting as the Crime and Disorder Committee, the Overview and Scrutiny Commission is invited to consider the performance of the Community Safety Partnership in 2013-14 and the actions in the Community Safety Plan for 2014-15. The Commission is also invited to discuss with representatives of the Community Safety Partnership how the Probation Service contributes to meeting the Partnership's objectives.

1.2 Those present at this meeting will include:

Thames Valley Police

John Campbell, Assistant Chief Constable

Dave Gilbert, Chief Inspector and Local Police Area Commander for Bracknell Forest.

Bracknell Forest Council

Councillor Iain McCracken, Executive Member for Culture, Corporate Services and Public Protection

Timothy Wheadon, Chief Executive and Chairman of the Community Safety Partnership

Ian Boswell, Community Safety Manager

Alison Koen, Community Safety Officer

2 RECOMMENDATIONS

That the Overview and Scrutiny Commission, meeting as the Crime and Disorder Committee:

2.1 Considers reports by representatives of Thames Valley Police and the Council on the performance of the Community Safety Partnership in 2013-14 and the Community Safety Plan for 2014-15.

2.2 Considers how the Probation Service contributes to meeting the objectives of the Community Safety Partnership.

3 SUPPORTING INFORMATION

3.1 The Police and Justice Act 2006 requires every local authority to have a 'Crime and Disorder Committee' with the power to review and scrutinise, and make reports or

recommendations, regarding the functioning of the responsible authorities of the local Crime and Disorder Reduction Partnership/Community Safety Partnership. Under the Council's Constitution, the O&S Commission is designated as the Council's Crime and Disorder Committee.

- 3.2 At its meeting on 16 July 2009, the Overview and Scrutiny Commission reviewed the new statutory guidance issued by the Home Office in May 2009 on the scrutiny of crime and disorder matters, and resolved to involve the then Thames Valley Police Authority in work undertaken by the Crime and Disorder Committee by co-opting a Police Authority member onto the Committee when policing matters are being considered. With the ending of Police Authorities, officers have sought advice from the Home Office as to any co-option requirements, and have been told that there are no longer any such requirements from government.

Crime Figures for 2013-14

- 3.3 Thames Valley Police has issued the information at Annex 1, concerning reported crimes in 2013-14.

Community Safety Plan

- 3.4 The Community Safety Plan is in the course of being refreshed, and the action plan for 2014-15 has been agreed by the Community Safety Partnership, at Annex 2.

Probation Service

- 3.5 The Probation Service is a member of the Community Safety Partnership. The declared aims of the National Probation Service are to:
- Protect the public.
 - Reduce re-offending.
 - Provide for the proper punishment of offenders in the community.
 - Ensure that offenders are aware of the effects of their crimes on the victims of crime and the public.
 - Rehabilitate offenders.
- 3.6 Protecting the public is the priority of National Probation Service and to achieve this Probation works in close partnership with other agencies including the Prison Service, the health services and local authority housing and social services. Offenders posing a risk of serious harm are managed through MAPPA (Multi-agency Public Protection Arrangements). The MAPPA began operating in April 2001. This body places a duty on the police, prisons and the National Probation Service to assess and manage risks posed by offenders in every community in England and Wales.
- 3.7 The Probation Service strives to reduce re-offending by working with offenders to change their behaviour and addressing the issues that may lead them to re-offend. Probation also targets Prolific Offenders (PPOs) who often have drug problems and commit crime to support their habit. After careful selection, the offenders are offered a place on the PPO scheme, which allows them fast access to services and support from local agencies and organisations. Swift action and penalties are imposed for any non-compliance with the programme. Offenders receive support in the form of increased contact with probation staff, drug rehabilitation and addiction counselling, help in finding somewhere to live, careers advice and training and help in changing behaviour to live crime free lives.

ALTERNATIVE OPTIONS CONSIDERED/ ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS/ EQUALITIES IMPACT ASSESSMENT/ STRATEGIC RISK MANAGEMENT ISSUES / OTHER OFFICERS/ CONSULTATION – Not applicable

Contact for further information

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e-mail: richard.beaumont@bracknell-forest.gov.uk

THAMES VALLEY POLICE

END OF YEAR CRIME FIGURES SUMMARY – BRACKNELL FOREST

Monday 14 April 2014, 2:29pm

The end of year crime figures for the Bracknell Forest Local Policing Area (LPA) show that overall crime in the LPA has been reduced by 5%.

This means that overall there were 269 fewer victims of crime in the area.

C/Insp Dave Gilbert, Local Area Commander, said: "I am pleased that crime in Bracknell Forest continues to drop. We have been working hard throughout the year with our partners to ensure that Bracknell Forest is a safe place to live and work.

"There have been 156 household burglaries this year, which is 52 less than last year. Household burglary is invasive and an offence which can have a terrible impact on the resident's lives. We are committed to tackling burglary as an issue and I think the reduction this year demonstrates this.

"We continue to target drug dealers in Bracknell Forest and this year there has been a 8% drop in drug offences. We have worked with local partners and have conducted joint operations with the Metropolitan police in order to stop cross boarder drug offences

"There have been 163 less violent offences take place in the LPA this year.

"We have had 11 more reports of sexual offences this year. However this falls in line with our policy to encourage members of the public to report sexual offences rather than to suffer in silence.

"There have been 68 more theft from vehicle offences this year compared to last. We continue to tackle this issue and it remains an area priority. We continue to patrol hotspot areas and to work with vehicle owners to protect their vehicles and property. We thank the media for their help distributing crime prevention advice to the public and we will continue to raise awareness around this issue.

"Overall, crime in Bracknell is at its lowest level in 15 years, which is great news and shows that Bracknell is a safe place to both live and work.

"I would like to thank the public for all of their support in helping us to reduce overall crime. We continue to engage with the public and are always looking for ways to deliver crime prevention messages. We are constantly looking to ensure that the public are confident in our work to prevent crime and that they receive the right messages in order to prevent them becoming a victim. We will continue to encourage people to report offences in order to help us ultimately reduce crime.

"Together with our Partners we will continue to keep Bracknell safe. Our priority is to look to resolve issues which affect them the most. We will continue to focus on Force and local priorities."

Police and Crime Commission Anthony Stansfeld said: "I am delighted that Bracknell Forest have seen a drop in overall crime this year and as one of my key priorities I am particularly pleased to see such an impressive reduction in domestic burglary

"I would like to take the opportunity to thank all officers, staff and volunteers for their hard work and dedication."

MH

Press Bureau
(01865) 846699



Crime Summary for Bracknell Forest LPA

Between 01-Apr-13 and 31-Mar-14

OFFENCES	Finally Recorded				Crimes Per 1,000 population/household			Outcomes			Outcome Rate		
	2011/12	2012/13	2013/14	% Change	2011/12	2012/13	2013/14	2011/12	2012/13	2013/14	2011/12	2012/13	2013/14
All Crime	5,745	5,128	4,859	-5%	50.75	45.30	42.92	1,639	1,511	1,381	28.5%	29.5%	28.4%
Victim Based Crime	5,143	4,586	4,423	-4%	45.43	40.51	39.07	1,261	1,130	1,085	24.5%	24.6%	24.5%
- Violence Against the Person	1,027	914	896	-2%	9.07	8.07	7.92	452	399	407	44.0%	43.7%	45.4%
- Homicide	0	1	1	0%	0.00	0.01	0.01	0	1	1	-%	100.0%	100.0%
- Violence with Injury	463	399	366	-8%	4.09	3.52	3.23	236	205	179	51.0%	51.4%	48.9%
- Violence without Injury	564	514	529	3%	4.98	4.54	4.67	216	193	227	38.3%	37.5%	42.9%
- Sexual Offences	112	107	119	11%	0.99	0.95	1.05	35	24	32	31.3%	22.4%	26.9%
- Rape	26	29	25	-14%	0.23	0.26	0.22	10	7	8	38.5%	24.1%	32.0%
- Non-Rape Sexual Offences	86	78	94	21%	0.76	0.69	0.83	25	17	24	29.1%	21.8%	25.5%
- Robbery	44	34	47	38%	0.39	0.30	0.42	15	11	23	34.1%	32.4%	48.9%
- Robbery of Business Property	5	4	5	25%	0.04	0.04	0.04	2	0	4	40.0%	0.0%	80.0%
- Robbery of Personal Property	39	30	42	40%	0.34	0.27	0.37	13	11	19	33.3%	36.7%	45.2%
- Burglary	703	571	507	-11%	15.32	12.45	11.05	67	84	60	9.5%	14.7%	11.8%
- Burglary Dwelling	195	208	156	-25%	4.25	4.53	3.40	43	63	37	22.1%	30.3%	23.7%
- Burglary Non-Dwelling	508	363	351	-3%	11.07	7.91	7.65	24	21	23	4.7%	5.8%	6.6%
- Vehicle Crime	448	475	565	19%	3.96	4.20	4.99	66	33	29	14.7%	6.9%	5.1%
- Theft of Vehicle	105	100	108	8%	0.93	0.88	0.95	43	22	14	41.0%	22.0%	13.0%
- Theft from Vehicle	309	343	411	20%	2.73	3.03	3.63	18	9	14	5.8%	2.6%	3.4%
- Vehicle Interference	34	32	46	44%	0.30	0.28	0.41	5	2	1	14.7%	6.3%	2.2%
- Theft from the Person	71	48	48	0%	0.63	0.42	0.42	1	5	2	1.4%	10.4%	4.2%
- Bicycle Theft	151	130	176	35%	1.33	1.15	1.55	5	7	13	3.3%	5.4%	7.4%
- Shoplifting	687	664	610	-8%	6.07	5.87	5.39	398	364	344	57.9%	54.8%	56.4%
- All Other Theft	994	811	765	-6%	8.78	7.16	6.76	102	81	72	10.3%	10.0%	9.4%
- Arson & Criminal Damage	906	832	690	-17%	8.00	7.35	6.10	120	122	103	13.2%	14.7%	14.9%
- Arson	79	44	19	-57%	0.70	0.39	0.17	10	7	2	12.7%	15.9%	10.5%
- Criminal Damage	827	788	671	-15%	7.31	6.96	5.93	110	115	101	13.3%	14.6%	15.1%
Crimes Against Society	602	542	436	-20%	5.32	4.79	3.85	378	381	296	62.8%	70.3%	67.9%
- Drug Offences	242	216	199	-8%	2.14	1.91	1.76	196	217	168	81.0%	100.5%	84.4%
- Trafficking of Drugs	44	29	30	3%	0.39	0.26	0.27	27	39	22	61.4%	134.5%	73.3%
- Possession of Drugs	198	187	169	-10%	1.75	1.65	1.49	169	178	146	85.4%	95.2%	86.4%
- Possession of Weapons	26	29	29	0%	0.23	0.26	0.26	22	27	23	84.6%	93.1%	79.3%
- Public Order Offences	183	172	153	-11%	1.62	1.52	1.35	110	91	76	60.1%	52.9%	49.7%
- Miscellaneous Crimes	50	49	55	12%	0.44	0.43	0.49	31	28	28	62.0%	57.1%	50.9%
- Fraud (Historic)	101	76	0	-100%	0.89	0.67	0.00	19	18	1	18.8%	23.7%	-%
Racially or Religiously Aggravated Crime	22	16	23	44%	0.19	0.14	0.20	10	11	8	45.5%	68.8%	34.8%
Domestic Abuse Incidents* - Recorded Crime	504	481	509	6%	4.45	4.25	4.50	214	188	199	42.5%	39.1%	39.1%
Domestic Abuse Incidents* - Non Recordable Crime	1,355	1,556	1,444	-7%	11.97	13.75	12.76						
Homophobic Incidents - Recorded Crime	4	3	2	-33%	0.04	0.03	0.02	3	2	2	75.0%	66.7%	100.0%
Homophobic Incidents - Non Recordable Crime	7	5	2	-80%	0.06	0.04	0.02						
Racist Incidents - Recorded Crime	39	28	46	64%	0.34	0.25	0.41	13	16	19	33.3%	57.1%	41.3%
Racist Incidents - Non Recordable Crime	32	23	21	-9%	0.28	0.20	0.19						

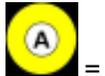
*Domestic Incidents is calculated using the Domestic flag on CEDAR
Please note this DOES NOT follow the Home Office Definitions for Domestic Violence



**CSP Quarterly Performance Monitoring
Period: Quarter 1 2014/15 (ending 30 June 2014)**

SUMMARY OF RAG STATUSES:

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Priority 1: Burglary Dwelling

Lead: Partnership Tasking

Aim	Baseline (2013/14)	Target (Year 1)	Progress (as at 30 June 2014)	Commentary	
Prevent a rise in the number of reported incidents of Burglary Dwelling		No increase			
Increase the detection rate of Burglary Dwelling		(in line with force target)			

Priority 2: Domestic Abuse

Lead: Domestic Abuse Forum

Aim	Baseline (2013/14)	Target (Year 1)	Progress (as at 30 June 2014)	Commentary	
Reduce the number of reported criminal offences committed by the DASC cohorts		10%			
Reduce the number of children on Child Protection Plans (CPPs) where DA is a factor and the perpetrator has participated in the DAPS programme		15			
Achieve the detection rate for DA Assaults with Injury		(in line with force target)			

Priority 3: Drug Offences

Lead: Drug and Alcohol Strategy Group and Police

Aim	Baseline (2013/14)	Target (Year 1)	Progress (as at 30	Commentary
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Unrestricted

			June 2014		
Increase the number of successful adult treatment completions		2%			
Increase the number of successful young people treatment completions		2%			
Increase the number of amphetamine users retained in treatment for 12+ weeks (this includes mephedrone users) - adults		2%			
Increase the number of amphetamine users retained in treatment for 12+ weeks (this includes mephedrone users) – young people		2%			
Increase the number of amphetamine users completing treatment (this includes mephedrone users) - adults		2%			
Increase the number of amphetamine users completing treatment (this includes mephedrone users)		2%			
Increase the number of adults who have successfully completed treatment and who do not re-present within 6 months		JH to advise			
Execute drugs warrants		15 drugs warrants per			

		annum			
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Priority 4: Internet-Related Crime
Lead: e-safety Sub-Group

Aim	Baseline (2013/14)	Target (Year 1)	Progress (as at 30 June 2014)	Commentary	
Continue to promote awareness and understanding of internet safety in a variety of settings, including workforce, schools and the community		48 initiatives per annum			

Priority 5: Non-Rape Sexual Offences
Lead: Partnership Tasking

Aim	Baseline (2013/14)	Target (Year 1)	Progress (as at 30 June 2014)	Commentary	
Increase the detection rate of Non-rape Sexual Offences		(in line with force target)			

Priority 6: Public Order Offences – this falls within Priority 9: Violence without Injury

Priority 7: Robbery of Personal Property
Lead: Partnership Tasking

Aim	Baseline (2013/14)	Target (Year 1)	Progress (as at 30 June 2014)	Commentary	
Reduce the number of reported incidents of Robbery of Personal		5%			

Property					
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Priority 8: Vehicle Offences
Lead: Partnership Tasking

Aim	Baseline (2013/14)	Target (Year 1)	Progress (as at 30 June 2014)	Commentary	
Reduce the number of reported incidents of Theft from Motor Vehicle		5%			
Reduce the number of reported incidents of Theft of Motor Vehicle		5%			

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Priority 9: Violence against the Person (includes Violence without Injury)
Lead: Partnership Tasking

Aim	Baseline (2013/14)	Target (Year 1)	Progress (as at 30 June 2014)	Commentary	
Reduce the number of reported incidents of Violence against the Person		2%			

Priority 10: Youth Crime Prevention
Lead: YOS Management Board

Aim	Baseline (2013/14)	Target (Year 1)	Progress (as at 30 June 2014)	Commentary	
Reduce the re-offending rate of the Bracknell Forest local cohort of all young offenders		5%			
Increase the number of referrals into the YOS Prevention Service		5%			

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Priority 11: Environmental ASB
Lead: Cleaner Borough Group

Aim	Baseline (2013/14)	Target (Year 1)	Progress (as at 30 June 2014)	Commentary	
Increase the number of enforcement actions taking to detect environmental crime		20%		Current year number of formal notices and FPNs is 16 – therefore increase would equate to 20 enforcement actions which could include prosecutions	
Increase the number of		3 initiatives per year		This number may	

awareness-raising initiatives to reduce and prevent environmental crime				be very low as such initiatives are not recorded currently	
-------------------------------------------------------------------------	--	--	--	------------------------------------------------------------	--

Priority 12: Nuisance ASB
Lead: Anti-Social Behaviour Working Group

Aim	Baseline (2013/14)	Target (Year 1)	Progress (as at 30 June 2014)	Commentary	
Reduce the number of reported incidents of Nuisance ASB as per CADIS		3%			

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Priority 13: Personal ASB
Lead: Anti-Social Behaviour Working Group

Aim	Baseline (2013/14)	Target (Year 1)	Progress (as at 30 June 2014)	Commentary	
Reduce the number of reported incidents of Personal ASB as per CADIS		3%			

Priority 14: Graffiti – this falls within Priority 11: Environmental ASB

Priority 15: Heavy Littering – this falls within Priority 11: Environmental ASB

Priority 16: Nuisance Neighbours – this falls within Priority 13: Personal ASB

Priority 17: Suspicion or Observation of Drug Dealing – this translates into the target around drugs warrants within Priority 3: Drugs Offences

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**TO: OVERVIEW & SCRUTINY COMMISSION
1 MAY 2014**

**EXECUTIVE KEY AND NON-KEY DECISIONS RELATING TO
CORPORATE ISSUES
Assistant Chief Executive**

1 PURPOSE OF REPORT

- 1.1 This report presents scheduled Executive Key and Non-Key Decisions relating to corporate issues for the Commission's consideration.

2 RECOMMENDATION

- 2.1 That the Overview and Scrutiny Commission considers the scheduled Executive Key and Non-Key Decisions relating to corporate issues appended to this report.**

3 REASONS FOR RECOMMENDATION

- 3.1 To invite the Commission to consider scheduled Executive Key and Non-Key Decisions.

4 ALTERNATIVE OPTIONS CONSIDERED

- 4.1 None.

5 SUPPORTING INFORMATION

- 5.1 Consideration of Executive Key and Non-Key Decisions alerts the Commission to forthcoming Executive decisions and facilitates pre-decision scrutiny.
- 5.2 To achieve accountability and transparency of the decision making process, effective Overview and Scrutiny is essential. Overview and Scrutiny bodies are a key element of Executive arrangements and their roles include both developing and reviewing policy; and holding the Executive to account.
- 5.3 The power to hold the Executive to account is granted under Section 21 of the Local Government Act 2000 which states that Executive arrangements of a local authority must ensure that its Overview and Scrutiny bodies have power to review or scrutinise decisions made, or other action taken, in connection with the discharge of any functions which are the responsibility of the Executive. This includes the 'call in' power to review or scrutinise a decision made but not implemented and to recommend that the decision be reconsidered by the body / person that made it. This power does not relate solely to scrutiny of decisions and should therefore also be utilised to undertake pre-decision scrutiny.

6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

No advice was sought from the Borough Solicitor, the Borough Treasurer or Other Officers or sought in terms of Equalities Impact Assessment or Strategic Risk Management Issues. Such advice will be sought in respect of each Executive Forward Plan item prior to its consideration by the Executive.

ALTERNATIVE OPTIONS CONSIDERED/ EQUALITIES IMPACT ASSESSMENT/ STRATEGIC RISK MANAGEMENT ISSUES / OTHER OFFICERS/ CONSULTATION – Not applicable

Contact for further information

Richard Beaumont – 01344 352283

e-mail: richard.beaumont@bracknell-forest.gov.uk

OVERVIEW & SCRUTINY COMMISSION

EXECUTIVE WORK PROGRAMME

REFERENCE	1039026
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TITLE: Bracknell Town Centre Development Agreement

PURPOSE OF DECISION: Variations to the existing Development Agreement to enable the regeneration of Bracknell town centre to come forward as soon as possible.

FINANCIAL IMPACT: Outlined in the report (exempt information)

WHO WILL TAKE DECISION: Chief Executive

PRINCIPAL GROUPS TO BE CONSULTED: None

METHOD OF CONSULTATION: None

DATE OF DECISION: Not before 1 Feb 2014

REFERENCE	1042370
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TITLE: Town Centre Development Arrangements

PURPOSE OF DECISION: To enter into an agreement to bring forward regeneration in Bracknell Town Centre.

FINANCIAL IMPACT: To be outlined in the body of the report by the Assistant Chief Executive but likely to contain commercially exempt information

WHO WILL TAKE DECISION: Chief Executive

PRINCIPAL GROUPS TO BE CONSULTED: Executive Member for Economic Development and Regeneration and the Executive Member for the Environment

METHOD OF CONSULTATION: With the relevant elected members

DATE OF DECISION: Not before 1 Feb 2014

REFERENCE	1044271
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TITLE: Decision to upgrade or replace the Customer Relationship Management (CRM) system

PURPOSE OF DECISION: The Director will decide whether to upgrade the existing Customer Relationship Management system to the latest version, or to replace the system with an alternative.

FINANCIAL IMPACT:

WHO WILL TAKE DECISION: Director of Corporate Services

PRINCIPAL GROUPS TO BE CONSULTED:

METHOD OF CONSULTATION:

DATE OF DECISION: 24 Apr 2014

REFERENCE	1038042
------------------	---------

TITLE: Community Consultation and Engagement Services Contract Award

PURPOSE OF DECISION: To approve the contract award for the Community Consultation and Engagement Services Contract.

FINANCIAL IMPACT: Within existing budgets.

WHO WILL TAKE DECISION: Director of Corporate Services

PRINCIPAL GROUPS TO BE CONSULTED: Service Efficiency Steering Group
Corporate Management Team

METHOD OF CONSULTATION: Email and meetings in May 2013.

DATE OF DECISION: 29 Apr 2014

REFERENCE	I042310
------------------	---------

TITLE: Bracknell Town Centre Regeneration Committee - Update Report

PURPOSE OF DECISION: To obtain endorsement and approval to the continuing approach to the Town Centre Regeneration

FINANCIAL IMPACT: Contained within the report

WHO WILL TAKE DECISION: Bracknell Town Centre Regeneration Committee

PRINCIPAL GROUPS TO BE CONSULTED: None

METHOD OF CONSULTATION: None

DATE OF DECISION: 19 May 2014

REFERENCE	I046123
------------------	---------

TITLE: Surrender of Market Hall Lease

PURPOSE OF DECISION: To consider the termination of the Bracknell Market lease and relocate the operation.

FINANCIAL IMPACT: To be detailed in the Director of Corporate Services' report (Likely to contain exempt information)

WHO WILL TAKE DECISION: Bracknell Town Centre Regeneration Committee

PRINCIPAL GROUPS TO BE CONSULTED: None.

METHOD OF CONSULTATION: Not applicable,

DATE OF DECISION: 19 May 2014

REFERENCE	I046759
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TITLE: Business & Enterprise Work Programme

PURPOSE OF DECISION: To endorse the draft Work Programme for the Business & Enterprise Team.

FINANCIAL IMPACT: Contained within the report.

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: Key stakeholders involved in the Bracknell Forest economy

METHOD OF CONSULTATION: In writing and in person

DATE OF DECISION: 24 Jun 2014

REFERENCE	I046450
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TITLE: Capital Expenditure Outturn 2013/14

PURPOSE OF DECISION: To note outturn expenditure and financing and to approve carry forwards.

FINANCIAL IMPACT: None

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: None.

METHOD OF CONSULTATION: None

DATE OF DECISION: 24 Jun 2014

REFERENCE	I046244
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TITLE: Community Safety Partnership (CSP) Plan 2014-17

PURPOSE OF DECISION: To endorse the Community Safety Partnership Plan 2014-17 and recommend to Council that it be adopted.

FINANCIAL IMPACT: Not applicable

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: Partners of the Community Safety Partnership Overview & Scrutiny Commission (Crime & Disorder Committee)

METHOD OF CONSULTATION: The Plan has been consulted on with the Community Safety Partnership, Overview & Scrutiny Commission (Crime & Disorder Committee)

DATE OF DECISION: 24 Jun 2014

REFERENCE	I046414
------------------	---------

TITLE: Corporate Performance Overview Report

PURPOSE OF DECISION: To inform the Executive of the Council's performance over the fourth quarter of 2013/14.

FINANCIAL IMPACT: No financial implications

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: None

METHOD OF CONSULTATION: None

DATE OF DECISION: 24 Jun 2014

REFERENCE	I045676
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TITLE: Equality Framework for Local Government Peer Review Outcome

PURPOSE OF DECISION: To update the Executive on the outcome of the Council's LGA peer review on 28 March 2013.

FINANCIAL IMPACT: No financial implications

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: N/A

METHOD OF CONSULTATION: Meeting with CMT and the Council's Equality Group.

DATE OF DECISION: 24 Jun 2014

REFERENCE	I046348
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TITLE: Revenue Expenditure Outturn 2013/14

PURPOSE OF DECISION: To note outturn expenditure and make recommendations to the Governance and Audit Committee on Reserves.

FINANCIAL IMPACT: None at this time.

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: None.

METHOD OF CONSULTATION: None

DATE OF DECISION: 24 Jun 2014

REFERENCE	I045466
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TITLE: Discretionary Rates Relief - New Applications

PURPOSE OF DECISION: To consider new applications for discretionary rate relief and hardship relief.

FINANCIAL IMPACT: Within existing budget

WHO WILL TAKE DECISION: Executive Member for Culture, Corporate Services and Public Protection

PRINCIPAL GROUPS TO BE CONSULTED: Not Required

METHOD OF CONSULTATION: Not Required

DATE OF DECISION: 30 Jun 2014

REFERENCE	I046121
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TITLE: Bracknell Town Centre Regeneration - Update

PURPOSE OF DECISION: To obtain endorsement and approval to the continuing approach to the Bracknell town centre regeneration.

FINANCIAL IMPACT: To be detailed in the Assistant Chief Executive's report (likely to contain exempt information).

WHO WILL TAKE DECISION: Bracknell Town Centre Regeneration Committee

PRINCIPAL GROUPS TO BE CONSULTED: None.

METHOD OF CONSULTATION: Not applicable.

DATE OF DECISION: 7 Jul 2014

REFERENCE	I046453
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TITLE: Commitment Budget report 2015/16 - 2017/18

PURPOSE OF DECISION: To approve the Commitment Budget and budget process for 2015/16 and beyond.

FINANCIAL IMPACT: None at this time.

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: None.

METHOD OF CONSULTATION: None

DATE OF DECISION: 22 Jul 2014

REFERENCE	I046157
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TITLE: Bracknell Town Centre Regeneration - Update

PURPOSE OF DECISION: To obtain endorsement and approval to the continuing approach to the Bracknell town centre regeneration.

FINANCIAL IMPACT: To be detailed in the Assistant Chief Executive's report (likely to contain exempt information).

WHO WILL TAKE DECISION: Bracknell Town Centre Regeneration Committee

PRINCIPAL GROUPS TO BE CONSULTED: None.

METHOD OF CONSULTATION: Not applicable.

DATE OF DECISION: 8 Sep 2014

REFERENCE	1045468
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TITLE: Discretionary Rates Relief - New Applications

PURPOSE OF DECISION: To consider new applications for discretionary rate relief and hardship relief.

FINANCIAL IMPACT: Within existing budget

WHO WILL TAKE DECISION: Executive Member for Culture, Corporate Services and Public Protection

PRINCIPAL GROUPS TO BE CONSULTED: Not required

METHOD OF CONSULTATION: Not required

DATE OF DECISION: 30 Sep 2014

REFERENCE	1046170
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TITLE: Bracknell Town Centre Regeneration - Update

PURPOSE OF DECISION: To obtain endorsement and approval to the continuing approach to the Bracknell town centre regeneration.

FINANCIAL IMPACT: To be detailed in the Assistant Chief Executive's report (likely to contain exempt information).

WHO WILL TAKE DECISION: Bracknell Town Centre Regeneration Committee

PRINCIPAL GROUPS TO BE CONSULTED: None.

METHOD OF CONSULTATION: Not applicable.

DATE OF DECISION: 3 Nov 2014

REFERENCE	I046445
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TITLE: Draft Capital Budget 2015/16

PURPOSE OF DECISION: To approve the Council's budget proposals for consultation.

FINANCIAL IMPACT: Council's annual budget proposals

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.

METHOD OF CONSULTATION: The Council's web site, a dedicated mailbox and a letter to all business ratepayers.

DATE OF DECISION: 16 Dec 2014

REFERENCE	I046350
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TITLE: Draft Revenue Budget 2015/16

PURPOSE OF DECISION: To approve the Council's budget proposals for consultation.

FINANCIAL IMPACT: Council's annual budget proposals

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.

METHOD OF CONSULTATION: Method of Consultation: The Council's web site, a dedicated mailbox and a letter to all business ratepayers.

DATE OF DECISION: 16 Dec 2014

REFERENCE	1045470
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TITLE: Discretionary Rates Relief - New Applications

PURPOSE OF DECISION: To consider new applications for discretionary rate relief and hardship relief.

FINANCIAL IMPACT: Within existing budget

WHO WILL TAKE DECISION: Executive Member for Culture, Corporate Services and Public Protection

PRINCIPAL GROUPS TO BE CONSULTED: Not required

METHOD OF CONSULTATION: Not required

DATE OF DECISION: 31 Dec 2014

REFERENCE	1046447
------------------	---------

TITLE: Capital Budget 2015/16

PURPOSE OF DECISION: To recommend to Council the annual budget.

FINANCIAL IMPACT: Council's annual budget

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.

METHOD OF CONSULTATION: The Council's web site, a dedicated mailbox and a letter to all business ratepayers.

DATE OF DECISION: 10 Feb 2015

REFERENCE	I046352
------------------	---------

TITLE: Revenue Budget 2015/16

PURPOSE OF DECISION: To recommend to Council the annual budget

FINANCIAL IMPACT: Council's annual budget

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.

METHOD OF CONSULTATION: Method of Consultation: The Council's web site, a dedicated mailbox and a letter to all business ratepayers.

DATE OF DECISION: 10 Feb 2015

REFERENCE	I045472
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TITLE: Discretionary Rates Relief - New Applications

PURPOSE OF DECISION: To consider new applications for discretionary rate relief and hardship relief.

FINANCIAL IMPACT: Within existing budget

WHO WILL TAKE DECISION: Executive Member for Culture, Corporate Services and Public Protection

PRINCIPAL GROUPS TO BE CONSULTED: Not required

METHOD OF CONSULTATION: Not required

DATE OF DECISION: 31 Mar 2015

**OVERVIEW AND SCRUTINY COMMISSION
1 MAY 2014**

**APPOINTMENT OF PARENT GOVERNOR REPRESENTATIVE TO THE CHILDREN,
YOUNG PEOPLE & LEARNING OVERVIEW AND SCRUTINY PANEL
Assistant Chief Executive**

1 PURPOSE OF REPORT

- 1.1 Legislation stipulates that local authorities operating executive arrangements must appoint at least two and not more than five parent governor representatives to each Overview & Scrutiny (O&S) committee and sub-committee whose functions relate wholly or partly to any education functions.
- 1.2 The Children, Young People & Learning O&S Panel has responsibility for these functions. The O&S Commission also shares some responsibility for these functions. A vacancy for a Secondary school parent governor has arisen consequent on the resignation of Carol Murray.

2 RECOMMENDATION

- 2.1 **That, subject to Council's decision on 30 April, the Overview and Scrutiny Commission appoint Mrs Linda Wellsted as a parent governor representative to the Children, Young People & Learning Overview and Scrutiny Panel for a term of office of four years.**

3 REASON FOR RECOMMENDATION

- 3.1 To ensure that through this representative parents are able to represent to the local authority the main education issues which concern parents or pupils of schools maintained by the Authority and to feedback to parents the Authority's discussions of, and decisions on, education.

4 SUPPORTING INFORMATION

- 4.1 The Council's Constitution stipulates that Council will appoint members of the Overview and Scrutiny (O&S) Commission, and the O&S Commission shall appoint members of the O&S Panels.
- 4.2 At its meeting on 30 April, Council is being invited to appoint Mrs Linda Wellsted, a Parent Governor at Brakenhale School as a parent governor representative to the O&S Commission for a term of office of four years.
- 4.3 On 17 July 2008, the O&S Commission agreed that two parent governors should be appointed to both the Children, Young People and Learning O&S Panel previously known as Social Care & Learning and the O&S Commission respectively, one primary school and one secondary school parent governor, with a term of office of four years each.
- 4.4 One vacancy currently exists on the Children, Young People & Learning Overview & Scrutiny Panel and the Overview & Scrutiny Commission respectively, for a

Secondary school parent governor representative. This vacancy arose as a result of the resignation of Carol Murray as a parent governor representative in July 2013. In line with the Parent Governor Representative (England) Regulations 2001 and the Supplementary Guidance, in November 2012, letters were sent to all parent governor representatives in the Borough inviting nominations for the vacancy and the opportunity to participate in local decision making was promoted through the Council's web pages and the Governor newsletter.

- 4.5 No nominations were received when the vacancy was first advertised. A later round of letters resulted in one nomination being received by the deadline of 28 February 2014, which prevented the need for a postal ballot.
- 4.6 Parent governor representatives are elected by fellow parent governors and have voting rights relating to any education matter considered by the O&S Commission or the Children, Young People & Learning O&S Panel.
- 4.7 The role of a parent governor representative is to:
- act as an apolitical voice for parents in the area; representing to the local authority the main education issues which concern parents or pupils of schools maintained by the Authority,
 - liaise with other parent governors at their own Authority,
 - attend and contribute to the meetings of the committees to which they are appointed,
 - establish good relations with other members and officers,
 - feedback to parents the Authority's discussions of, and decisions on, education,
 - abide by the Council rules on committee procedure; and
 - act with due propriety according to standards laid down for conduct in local government.

5 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Borough Solicitor

- 5.1 The Parent Governor Representative (England) Regulations 2001 require between two and five parent governor representatives to be appointed, to an overview and scrutiny committee or sub-committee having education within its remit. Such representatives are to be elected in accordance with regulations.

Borough Treasurer

- 5.2 Parent governor representatives are eligible to claim an allowance of £291 per annum as well as being eligible to claim travel expenses when attending meetings or training outside of the borough. The cost can be met from within existing budgets.

Equalities Impact Assessment

- 5.3 Not applicable.

Strategic Risk Management Issues

- 5.4 None.

6 CONSULTATION

Principal Groups Consulted

6.1 Primary Parent Governors.

Method of Consultation

6.2 Letter, internet promotion and Parent Governor Newsletter.

Representations Received

6.3 One nomination received.

Background Papers

Parent Governor Representative (England) Regulations 2001

Contact for further information

Richard Beaumont, Head of Overview & Scrutiny – 01344 352283
richard.beaumont@bracknell-forest.gov.uk

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**TO: OVERVIEW AND SCRUTINY COMMISSION
1 MAY 2014**

**WORK PROGRAMME AND PANEL ACTIVITY UPDATE REPORT
Assistant Chief Executive**

1 PURPOSE OF REPORT

- 1.1 This report provides an update on the Overview and Scrutiny (O&S) Work Programme for 2013-14 and Panel activity, with particular reference to Working Groups of the Overview and Scrutiny Commission.

2 RECOMMENDATION

That the Overview and Scrutiny Commission:

- 2.1 **Reviews the progress by the O&S Commission and the O&S Panels against the work programme**
- 2.2 **Notes the progress achieved to date by the Commission's Working Groups.**

3 SUPPORTING INFORMATION

O&S Work programme

- 3.1 The O&S Work Programme for 2013-14, incorporating where available each Chairmen's assessment of progress, is at Appendix 1.

Delegated Authorities Working Group

- 3.2 The Working Group, comprising Councillors Angell (Lead Member), Mrs Birch, Finnie, Gbadebo and Leake has completed its work, and the Executive's response to the Working Group's report has been considered by the Commission.

Re-Localisation of Business Rates Working Group

- 3.3 This Working Group is due to meet for the first time on 19 May.

ALTERNATIVE OPTIONS CONSIDERED/ ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS/ EQUALITIES IMPACT ASSESSMENT/ STRATEGIC RISK MANAGEMENT ISSUES / OTHER OFFICERS/ CONSULTATION – Not applicable

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Monitoring Of Work Programme for Overview and Scrutiny in 2013/14

The Overview and Scrutiny (O&S) Chairmen's assessment of the progress on the work programme for O&S in 2013/14 is shown below, where the symbols represent:



Completed or on course for completion



Delayed or completion at risk



Will not be achieved in 2013-14

The minutes of all Overview and Scrutiny meetings can be viewed at <http://democratic.bracknell-forest.gov.uk/ieDocHome.aspx?Categories=>

Comments By Overview and Scrutiny Commission Chairman, Councillor Leake

Two items have 'Amber' indicators due mainly to what I perceive as a lack of resource in being able to allocate time to deal with them. Actions arising from the last meeting have been taken.

A date has been set for the meeting of the Working Group on Business Rates.

OVERVIEW AND SCRUTINY COMMISSION		Status / Comment
1.	Co-ordination of the work of the Overview and Scrutiny Panels	
2.	<p>Routine monitoring of the performance of the Council's corporate functions</p> <p>To include: the Corporate Performance Overview Reports; the Quarterly Service Reports of the Chief Executive's Office and the Corporate Services Department; on-going monitoring of departmental performance and expenditure; progressing the regeneration of Bracknell Town Centre; and the application of Regulation of Investigatory Powers functions.</p> <p>To receive briefings on: the Commercial Property portfolio; the work of the Economic and Skills Development Partnership; progress in implementing the Economic Development Strategy; and the implementation of the customer contact channel strategy.</p> <p>To receive briefings on the implementation of strategies where the Commission made an input to their formulation, including the Communications Strategy.</p>	

3.	<p>Exercising pre-decision scrutiny by reference to the Executive Forward Plan</p> <p>To selectively contribute to the formulation of new policies in advance of their consideration by the Executive.</p>	
4.	<p>2014/15 Budget Scrutiny</p> <p>To review the Council's budget proposals for the Chief Executive's Office and the Corporate Services Department for 2014/15, and plans for future years. To include a discussion with the Borough Treasurer during 2013 on the evolving budgetary position. Overview and Scrutiny Panels will also scrutinise the budget proposals in their departmental areas.</p>	
5.	<p>Crime and Disorder Committee</p> <p>To carry out the role of statutory 'Crime and Disorder Committee', to include an annual meeting with representatives of the Community Safety Partnership, and relationship building with the Police and Crime Commissioner. Particular attention will be given to measures to tackle domestic violence and anti-social behaviour.</p>	
6.	<p>Other Policy Development</p> <p>a) To keep a watching brief on the introduction of the Community Infrastructure Levy.</p> <p>b) To form a Working Group to review the impact of <u>Re-Localisation of Business Rates</u>, and the connection with economic development initiatives.</p>	
7.	<p>Delegated Authorities</p> <p>To complete the Working Group reviewing the scheme of delegation and the extent of powers delegated to officers.</p>	

Comments By Adult Social Care and Housing Panel Chairman, Councillor Harrison

The Adult Social Care and Housing Overview & Scrutiny Panel met on Tuesday, 25 March 2014. As part of the ongoing monitoring of departmental performance and commitment to safeguarding service users, the committee noted that the Council was close to completing the implementation of an electronic monitoring system to measure the time actually spent by care workers at clients' homes.

The committee reviewed the key actions and indicators from the 2014/15 Service Plan and received an update in respect of the Learning Disabilities Commissioning Strategy for 2014 onward, the Joint Commissioning Strategy for Dementia and the Better Care Fund.

The committee also considered what they would like to do to address any challenges from the introduction of the Care Bill and it was suggested this could be of sufficient importance to the Council as a whole that a seminar for all members might be beneficial when officers have had sufficient time to analyse the implications.

The Working Group reviewing the Council's Role in Regulated Adult Social Care Services is still in progress and the next meeting at time of writing is on the 22nd April 2014 which is after this report goes to print.

ADULT SOCIAL CARE AND HOUSING OVERVIEW AND SCRUTINY PANEL		Status / Comment
1.	<p>Monitoring the performance of the Adult Social Care, Health and Housing Department</p> <p>To include on-going review of the Quarterly Service Reports, receiving statutory plans and reports (such as the annual reports on complaints received), monitoring the action taken by the Executive to earlier reports by the Panel, and being briefed on the implications of new legislation. This will include the implementation of the new national structure for Housing and Council Tax benefits, and any assessment of the impact of those changes.</p>	
2.	<p>Exercising pre-decision scrutiny by reference to the Executive Forward Plan</p> <p>To selectively contribute to the formulation of new policies in advance of their consideration by the Executive.</p>	
3.	<p>2014/15 Budget Scrutiny</p> <p>To review the Council's Adult Social Care and Housing budget proposals for 2014/15, and plans for future years.</p>	
4.	<p>The Council's Role In Regulated Adult Social Care Services</p> <p>To form a Working Group to review the Council's role in regard to care governance and managing safeguarding in regulated services.</p>	
5.	<p>Other Policy Development</p> <p>a) To form a Working Group to contribute to the annual review of the <u>Local Council Tax Benefit Scheme</u>.</p> <ul style="list-style-type: none"> • <u>Adult Social Care White Paper</u> – to receive briefings on the progress of the White Paper and monitor the implementation of any new legislation. 	

CHILDREN, YOUNG PEOPLE AND LEARNING OVERVIEW AND SCRUTINY PANEL		Status / Comment
1.	<p>Monitoring the performance of the Children, Young People and Learning Department</p>	

	<p>To include on-going review of the Quarterly Service Reports, receiving statutory plans and reports (such as the annual reports of the Local Safeguarding Children Board, and on complaints received). Monitoring:</p> <ul style="list-style-type: none"> • The number of Looked After Children, and the implications for service delivery and resources; • Schools' performance, particularly secondary schools; • The action taken by the Executive to earlier reports by the Panel, in particular an update on the transfer from Primary to Secondary education. 	
2.	<p>Exercising pre-decision scrutiny by reference to the Executive Forward Plan</p> <p>To selectively contribute to the formulation of new policies in advance of their consideration by the Executive. To include education transport.</p>	
3.	<p>2014/15 Budget Scrutiny</p> <p>To review the Council's Children, Young People and Learning budget proposals for 2014/15, and plans for future years.</p>	
4.	<p>Schools Governance</p> <p>To complete the review of the arrangements being made to ascertain and achieve effective governance in all schools.</p>	
5.	<p>The Provision of School Places</p> <p>To review the Council's arrangements for planning and providing places for children in Bracknell Forest's schools, to include the school admissions process and national comparisons. One focus of the review might be the greater complexity introduced by the Academies and Free Schools legislation.</p>	

Comments By Environment, Culture and Communities Panel Chairman, Councillor Finnie

At the last Panel Meeting, we discussed the latest trends, priorities and pressures in terms of departmental performance in the Quarterly Service Report and noted the major variances in revenue and noted the reasons for these. We reviewed the progress on Capital schemes.

Forward looking included - The Town Centre Regeneration, Public Realm Contracts, 30th Anniversary Bracknell Marathon, Budgets, Adoption of CIL, Twin Bridges Work, Resident parking Scheme, Blue Mountain, Edgbarrow Sports Centre and Bracknell Leisure Centre Artificial Pitches.

Members noted that several Licensing and Safety actions that had been taken.

An update on the Recycling Award Scheme was noted.

The Schools Annual Environmental Management Report was discussed and noted.

The Integrated Transport Capital Programme for 2013/14 was discussed and noted.

The Highway Maintenance Programme was noted

An update on the Bracknell Forest Local Plan was given.

We agreed to set up a Working Group to review the Council's cultural services offering in the context of pressure on public finance with particular reference to libraries and South Hill Park. This Working Group has met and we have had meetings with several representatives of South Hill Park and are aiming to prepare a report before the end of the year.

ENVIRONMENT CULTURE AND COMMUNITIES OVERVIEW AND SCRUTINY PANEL		Status / Comment
1.	<p>Monitoring the performance of the Environment, Culture and Communities Department</p> <p>To include on-going review of the Quarterly Service Reports; the performance of the Leisure operations, review of any inspection reports or self-evaluations; and monitoring the action taken by the Executive to earlier reports by the Panel.</p>	
2.	<p>Exercising pre-decision scrutiny by reference to the Executive Forward Plan</p> <p>To selectively contribute to the formulation of new policies in advance of their consideration by the Executive.</p>	
3.	<p>2014/15 Budget Scrutiny</p> <p>To review the Council's Environment, Culture and Communities budget proposals for 2014/15, and plans for future years.</p>	
4.	<p>Monitoring significant departmental issues:</p> <ul style="list-style-type: none"> • The Site Allocations process, including the outcome of the Public Examination of the Site Allocations proposals • The procurement of public realm works • Receiving a presentation on measures to maintain the public realm during the regeneration of Bracknell town centre. 	
5.	<p>Bus Strategy</p> <p>To complete the Working Group making an input to the development of a Bus Strategy for the Borough.</p>	
6.	<p>Other Policy Development (the O&S input will be conducted at Panel meetings)</p> <ul style="list-style-type: none"> a) <u>Local Transport Plan</u> – To contribute to the development of future policy, with a particular focus on highway improvements. b) <u>The Environmental Management of Schools</u> – To receive progress updates. 	

Comments By Health Panel Chairman, Councillor Virgo

Following the agreement from members of the recommendations of our response to the Francis report, we are holding our first regular 6 weekly meetings on Monday 14th April. The purpose of these meetings is to exchange views and concerns from members who have their own individual areas of the health service to scrutinize. It is hoped that the major areas of concern will form part of our future agenda for the panel.

We have agreed to suspend any working groups at present and instead use members time to research and evaluate the areas of their responsibility in the health service.

HEALTH OVERVIEW AND SCRUTINY PANEL		Status / Comment
1.	<p>Policy development and monitoring the implementation of the major changes from the 2012 Health and Social Care Act</p> <p>To contribute to and monitor the Council's and NHS policy development, in particular:</p> <ul style="list-style-type: none"> • Completing the transfer of the Public Health responsibilities from the PCT to the Council; • The work of the Health and Wellbeing Board; • The Joint Strategic Needs Assessment and the Health and Wellbeing Strategy; • Further integration of health and social care functions (with particular focus on hospital discharge and managing long-term health conditions); • Relationship building with Local Healthwatch, MONITOR and the Care Quality Commission. <p>[Panel updates]</p>	
2.	<p>The Brants Bridge Health Facility</p> <p>Forming a Working Group to review the operation of the cancer and renal facilities, also the creation of the Urgent Care Centre.</p>	
3.	<p>2014/15 Budget Scrutiny</p> <p>To review the Council's budget proposals for public health in 2014/15, and plans for future years.</p>	
4.	<p>Monitoring the performance of the NHS trusts and Clinical Commissioning Group serving Bracknell Forest</p> <p>This will include: the work of the Bracknell Forest and Ascot CCG; reviewing the application of any lessons learnt from the Francis Report on the failings of the NHS and Health Overview and Scrutiny in Mid Staffordshire; the implementation of the actions from the 'Shaping The Future' consultation; delivery of the national NHS priorities set by the Department of Health; the progress of health service providers; the results of the GP Patient Survey; and the financial position of Heatherwood and Wexham</p>	

	Park Hospitals Trust.	
5.	Responding to NHS Consultations The Health O&S Panel is a statutory consultee for any substantial variation in NHS services affecting the Borough.	